

Historic Sites Preservation Council Minutes

Date: Wednesday, April 9, 2025

Time: 8:30 AM

Council Members: Anthony Gulig, Roger Lindl, Matthew Tracy, Robin Untz

Microsoft Teams

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Meeting ID: 285 344 017 772

Passcode: eF7L2LY9

1. **Call to order**
Untz called the meeting to order at 8:30 AM.
2. **Roll call**
Present: Gulig, Lindl, Untz
Absent: Tracy
Staff: Truman
3. **Certification of compliance with open meetings law**
Truman confirmed.
4. **Review of agenda**
Approved as written.
5. **Public comment (Members of the public who wish to address the Council must register their request at this time)**
N/A
6. **Approval of minutes from the February 12, 2025 meeting**
Gulig/Lindl motion to approve. Motion passes 3/0.
7. **Communications**
N/A
8. **Discussion and Possible Action on Historic Sites Council Vacant Seat**
The Council has tried to find a member to fill the vacant seat, with no luck.
The search continues.
No action taken.
9. **Discussion and Update on Potter's Field Study**
No updates.
10. **Discussion and Possible Action on Story Maps/GIS web Mapping**
No map updates. Untz spent some time on data entry and will be recommending some changes to the data and web formatting. The data source is one each of the four quadrant studies. Council has suggested the use of Google Analytics as a means of tracking use.
11. **Discussion and Possible Action on Potential Historic Property Applications**
No new applications submitted.
12. **Discussion on Press Release and/or other ways to advertise opportunities for Historic Designation**
The promotional flyer is on temporary hold until the story map is "ready".
Promote to the Chambers of Commerce, Historical Societies, Libraries, Register of Deeds, State Historical Society, Universities, area research centers and network of archivists.
Is it possible to host a QR code on the brown historical signs?

13. **Discussion on Hiring Interns**

New position request has been submitted to HR for a 2026 Intern.

Gulig – Questioned if the position description can be shared with UW Professors and students at this time, with a notation that the position is dependent on funding.

Untz – Questioned how to recognize sponsors if they are willing to fund the position.

No action taken.

14. **Potential agenda items for Council's next meeting**

Intern Position

Potter's Field

Story Mapping

One-Sheet

15. **Next Scheduled Meetings per the 2025 Proposed Meeting Schedule**

June 11, 2025

16. **Adjourn**

Untz/Lindl motion to adjourn at 9:30 AM. Motion passes 3/0.